



Dear Parents

**School Board Elections**

Parents of students enrolled at Forest Crescent Primary School are invited to nominate for one of the vacancies on our School Board for 2020-21.

This year, there are **THREE** positions available for parents to fill for a term of two years, The staggered Board membership periods mean that incoming members will join our current Parent Representatives, Peter Massey and Kelly Ibbitson. The School Board plays a major role in overseeing the implementation and monitoring of our School Business Plan. We value diversity within our School Board and proactively encourage women and parents with a multicultural background to nominate. This will ensure both gender and cultural balance are represented on the School Board.

Generally there are two meetings per term and they are held at the school on Wednesday evening in Weeks 4 and 8 of school term, commencing at 7.00pm.

The functions of the Board are to:

- Take part in establishing and reviewing from time to time, the school’s objectives, priorities and general policy directions;
- Support the planning of financial arrangements necessary to fund those objectives, priorities and directions;
- Assist in evaluating the school’s performance in achieving its objectives;
- Promote the school in the community;
- Take part in formulating codes of conduct for students at Forest Crescent Primary School
- Determine, in consultation with students, their parents and staff of the school, a dress code for students when they are attending or representing the school;
- Approve arrangements for religious education at the school;
- Approve school charges and contributions, charges for extra cost options and items for personal use; and
- Approve advertising and sponsorship arrangements.

The Board cannot –

- a) Intervene in the control or management of a school;
- b) Intervene in the education instruction of students;
- c) Exercise authority over teaching staff or other persons employed at the school; or
- d) Intervene in the management or operation of a school fund.

Parents wishing to nominate for a Parent position on the Board need to complete the attached nomination form and return it to the Principal by 4pm Wednesday 30th October. (This can also be done via email to [forestcrescent.ps@education.wa.edu.au](mailto:forestcrescent.ps@education.wa.edu.au)).

If more nominations than vacant positions are received, an election process will be held. Nominees will be required to provide a one page overview of their nomination for the position.

Yours faithfully

Andrew Holmes  
Principal  
25 September 2019

Peter Massey  
Chair, School Board

---

**FOREST CRESCENT PRIMARY SCHOOL - SCHOOL BOARD 2020-21  
Parent Nomination Form**

Parent’s Name \_\_\_\_\_  
(please print)

Students at Forest Crescent 2020 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Parent’s Signature \_\_\_\_\_